



AUDIT AND RISK COMMITTEE MINUTES

for the meeting

Friday, 14 June 2024

in the Colonel Light Room, Adelaide Town Hall

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Present:

Committee Members

The Right Honourable the Lord Mayor, Dr Jane Lomax-Smith (ex-officio)

Mark Davies

Paula Davies

Simon Rodger

Councillor Martin (Proxy)

Apologies -

Nicolle Rantanen Reynolds

Councillor Li

Appointment of Acting Presiding Member

The Lord Mayor entered the Colonel Light Room at 2:02pm.

Moved by Councillor Martin,
Seconded by Simon Rodger -

That Mark Davies be appointed Acting Presiding Member for the meeting of the Audit and Risk Committee held on 14 June 2024.

Carried

1 Acknowledgement of Country

The Presiding Member stated:

‘Council acknowledges that we are meeting on traditional Country of the Kurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kurna people living today.

And we also extend that respect to other Aboriginal Language Groups and other First Nations who are present today.’

2 Apologies and Leave of Absence

Apologies:

Presiding Member – Nicolie Rantanen Reynolds

Councillor Jing Li (Councillor Martin as Proxy)

3 Confirmation of Minutes

Moved by Simon Rodger
Seconded by Phillip Martin

That the Minutes of the meeting of the Audit & Risk Committee held on 15 May 2024 be taken as read and be confirmed as an accurate record of proceedings.

Carried

4 Declaration of Conflict of Interest

Nil

5 Presiding Member Reports

Nil

6 Reports

6.1 Item 6.1 - Interim Report on the 2024 External Audit - BDO

Moved by Simon Rodger,
Seconded by Paula Davies -

THAT THE AUDIT AND RISK COMMITTEE

1. Notes the report and the Interim Report on the 2024 External Audit as per Attachment A to Item 6.1 on the Agenda for the meeting of the Audit and Risk Committee held on 14 June 2024.

Carried

6.2 Item 6.2 - Data Protection and Privacy Internal Audit – KPMG

Moved by Phillip Martin,
Seconded by Simon Rodger -

THAT THE AUDIT AND RISK COMMITTEE

1. Notes the Data Protection and Privacy Internal Audit report provided as Attachment A to Item 6.2 on the Agenda for the meeting of the Audit and Risk Committee held on 14 June 2024.
2. Endorses the responses of the Administration to the Data Protection and Privacy Internal Audit Report as outlined in Attachment A to Item 6.2 on the Agenda for the meeting of the Audit and Risk Committee held on 14 June 2024.

Carried

Undertaking

The Acting Chief Executive Officer gave an undertaking to provide the Committee with an update in early 2025 regarding the implementation of the recommendations set out in Item 6.2 - Data Protection and Privacy Internal Audit.

The Presiding Member sought leave of the meeting to bring forward Confidential Item 11.1 Strategic Property Review Internal Audit. Leave was granted.

10 Exclusion of the Public

ORDER TO EXCLUDE FOR ITEM 11.1

Moved by Paula Davies,
Seconded By Simon Rodger -

THAT THE AUDIT AND RISK COMMITTEE

1. Having taken into account the relevant consideration contained in section 90(3) (b) & (d) and section 90(2) & (7) of the *Local Government Act 1999 (SA)*, this meeting of the Audit and Risk Committee dated 14 June 2024 resolves that it is necessary and appropriate to act in a meeting closed to the public for the consideration of Item 11.1 [Strategic Property Review Internal Audit] listed on the Agenda.

Grounds and Basis

This Item is confidential as it contains information about the future direction with respect to Council's assets and strategic land holdings, including financial and commercial information relating to matters forming part of the Strategic Property Review

The disclosure of information in this report could reasonably prejudice the commercial position of the Council including its future commercial dealings given it contains financial and commercial information and future direction regarding Council assets

2. Pursuant to section 90(2) of the *Local Government Act 1999 (SA)* (the Act), this meeting of the Audit and Risk Committee dated 14 June 2024 orders that the public (with the exception of members of Corporation staff and any person permitted to remain) be excluded from this meeting to enable this meeting to receive, discuss or consider in confidence Item 11.1 [Strategic Property Review Internal Audit] listed in the Agenda, on the grounds that such item of business, contains information and matters of a kind referred to in section 90(3) (b) & (d) of the Act.

Carried

Members of the public and corporation staff not involved with item 11.1 left the Colonel Light Room at 2:37pm.

Confidential Item

11.1 Strategic Property Review Internal Audit

The meeting re-opened to the public at 2:46pm.

6.3 Item 6.3 - Legislative Compliance Review Internal Audit

Moved by Phillip Martin,
Seconded by Paula Davies -

THAT THE AUDIT AND RISK COMMITTEE

1. Notes the internal audit report provided in Attachment A to Item 6.3 on the Agenda for the meeting of the Audit and Risk Committee held on 14 June 2024.
2. Endorses the responses of the Administration to the Legislative Compliance Review Internal Audit as outlined in Attachment A to Item 6.3 on the Agenda for the meeting of the Audit and Risk Committee held on 14 June 2024.

Carried

6.4 Item 6.4 - AEDA Review Implementation Update Report

Moved by Paula Davies,
Seconded by Simon Rodger -

THAT THE AUDIT AND RISK COMMITTEE

1. Notes the progress made to date on the AEDA Review Implementation Plan as outlined in Attachment A to Item 6.4 on the Agenda for the meeting of the Audit and Risk Committee held on 14 June 2024.

Carried

6.5 Item 6.5 - Strategic Risk Register

Moved by Paula Davies,
Seconded by Phillip Martin -

THAT THE AUDIT AND RISK COMMITTEE

1. Notes the report to Item 6.5 - Strategic Risk Register on the Agenda for the meeting of the Audit and Risk Committee held on 14 June 2024.
2. Notes the draft Strategic Risk Register contained in Attachment A to Item 6.5 on the Agenda for the meeting of the Audit and Risk Committee held on 14 June 2024.
3. Notes that Attachment A will be revised based on the feedback provided and brought back to a future meeting of the Audit and Risk Committee.

Carried

6.6 Item 6.6 - Internal Audit Plan 2024/25

Moved by Paula Davies,
Seconded by Simon Rodger -

THAT THE AUDIT AND RISK COMMITTEE RECOMMENDS TO COUNCIL THAT COUNCIL

1. Approves the City of Adelaide 2024/25 one-year Internal Audit Plan, contained in Attachment A to Item 6.6 on the Agenda for the meeting of the Audit and Risk Committee held on 14 June 2024.

Carried

7 Emerging Key Risks

Nil

8 Independent Member Discussion

Nil

9 Other Business

Nil

**Item 11.1 - Strategic Property Review Internal Audit
Confidentiality Order**

1. In accordance with Section 91 (7) & (9) of the *Local Government Act 1999* (SA) and on the grounds that Item 11.1 listed on the Agenda for the meeting of the Audit and Risk Committee held on 14 June 2024 was received, discussed and considered in confidence pursuant to Section 90(3) (b) & (d) of the *Local Government Act 1999* (SA) this meeting of the Audit and Risk Committee, do order that:
 - 1.1. The resolution and report become public information and included in the Minutes of this meeting.
 - 1.2. The attachment, the discussion and any other associated information submitted to this meeting and the Minutes of this meeting in relation to the matter remain confidential and not available for public inspection until 31 December 2027.
 - 1.3. The confidentiality of this matter be reviewed in December 2024.
 - 1.4. The Acting Chief Executive Officer be delegated authority to review and revoke all or part of the order herein and directed to present a report containing the Item for which the confidentiality order has been revoked.

Closure

The meeting closed at 3.25 pm

Nicolle Rantanen Reynolds
Presiding Member
City of Adelaide Audit and Risk Committee

Documents Attached:

Nil